

APPENDIX E2

4.3 Alcohol Management Plan and Drugs Policy

4.3.1 The Alcohol Management Plan will set out procedures to minimise any contribution to crime and disorder from the consumption of alcohol. This Plan will also set out procedures to minimise the occurrence of underage drinking, the supply of alcohol to persons under the age of 18 and the supply to persons who are drunk.

4.3.2 The Premises Licence Holder shall operate a 'Challenge 25' Policy. Anyone who appears to be under the age of 25 and who is attempting to buy alcohol must be required to produce satisfactory "proof of age" that they are over the age of 18 such as a passport, photo card, driving license or citizen card before such a sale is made.

4.3.3 No children shall be allowed to approach the bar unless accompanied by an adult.

4.3.4 No persons under the age of 18 shall be permitted within the premises after 12 midnight.

4.3.5 The Premises Licence Holder shall prominently display notices at bars stating it is an offence for persons under 18 to purchase or attempt to purchase alcohol, and that they operate a challenge 25 policy.

4.3.6 The Premises Licence Holder shall take all reasonable steps to minimise the likelihood of supply or consumption of alcohol by persons under 18. Including:

-Age assessment shall be conducted by both door staff and bar staff.

-Bar staff shall ask for proof of age if the person appears to be underage, even if door supervisors or other members of staff have already done so.

4.3.7 The Premises Licence Holder shall take all reasonable steps to prevent drunkenness or other disorderly conduct and shall not permit entertainments which are obscene, offensive, to public decency or calculated to incite a breach of the peace.

4.3.8 Soft drinks and free water shall be available on the Licensed Premises as an alternative to alcohol.

4.3.9 No drink to be sold from a bar or by a bar staff or consumed in or on the premises other than in a container made from non-splintering plastic, paper or shatterproof glass.

4.3.10 No drinks shall be removed from the premises at any time.

4.3.11 The Premises Licence Holder shall prepare a drugs policy where appropriate which will be based on 3 core messages:

- Prevention;
- Preventing or discouraging the presence of drug dealers;
- Welfare and treatment

4.3.12 The premises licence holder operates a zero-tolerance policy with regards to drug use and/or supply.

APPENDIX E2

4.4 Training Plan

4.4.1 All staff will receive training in Drinks & Drunkenness, Underage Drinking (Challenge 25) , Drugs, General Crime Prevention, Dealing with Disorder and Fire & Evacuation procedures.

4.4.2 To provide written training for all new staff on the sale of age restricted products in line with Challenge 25 framework and to provide training, at least every 6 months, to existing staff, on the law relating to underage sales of alcohol, including types of identification to look out for. Staff to sign and date records to confirm that the training has been received and understood by way of a maintained logbook

4.4.3 To notify staff of any reports of alleged underage sale incidents that has been brought to your attention by Trading Standards or Police.

4.4.4 To keep a log of such notifications on file, ready for inspection by authorised officers of Trafford if required.

4.4.5 To inform all staff of changes in the law relating to age-restricted products as and when required.

4.4.6 All staff are instructed as part of the training never to serve customers who are, or appear to be drunk, under any circumstances. Ongoing training of staff to recognise drunkenness and refuse service to customers who have consumed excessive alcohol. No person who is drunk will be allowed into the premises.

4.4.7 All staff shall be provided with adequate and suitable training to make them aware of the Licensing Act 2003 problems associated with the spiking of drinks and how to reduce the risks of the same.

4.4.8 Training Staff to be vigilant and to identify and report suspected drug use or abuse to management and to be trained and know the signs to look for.

4.4.9 All staff are given training/guidance in recognising the signs and symptoms of drug use and supply and are instructed to be vigilant at all times and to report any concerns to the senior manager as soon as possible.

4.4.10 Any evacuation procedure shall be documented and staff shall be made aware and trained in their roles in the event of an evacuation.

4.4.11 To attend training seminars organised by the Trading Standards Service or other Local Authorities as and when requested to do so.